R’Ability by SDRC: Student Portal Overview-Scheduling an Exam
Start by visiting the R’Ability website at rability.ucr.edu.

Click “Students Portal.”
Click “Schedule a Test or Final Exam.”
Select “Schedule a test, mid-term or quiz” for all exam appointments during Weeks 0-10.

Select “Schedule a final exam” for all exam appointments during Finals Week. If a final exam is scheduled to take place during Week 10, please use the “Schedule a test, mid-term or quiz” option.
Log in using your NetID and password.
Click “Next” to get started.

Please note: tests/quizzes scheduled during Weeks 0-10 must be submitted at least 10 days prior to the test date. Exams scheduled during Finals Week must be submitted at least 14 days prior to the exam date.
- Select the course for which you would like to schedule a test from the drop-down menu.

- Click “Next” to continue.
Enter the date and time that the class is taking this test.

Include the duration of the exam in class (extended time will be calculated by the system).

Click “Next” to continue.
Review the Course Info and Instructor Info. Update Instructor name and email if necessary.

Click “Next” to continue.
A list of approved accommodations will be displayed. Check the accommodations that you need to use for this exam.

Click “Next” to continue.
- Available dates/times will display.
- Click “Next” to continue.

*Please note: if there is a conflict with the appointment time, please continue with the booking and contact us via e-mail at sdrc-exams@ucr.edu*
Review the information provided to confirm that it is correct and check the acknowledgement box.

To complete your test booking request, click “Finish.”
The test request has been submitted for this date.

Please e-mail sdrc-exams@ucr.edu if you would like to correct submitted information or to request an alternate test date/time due to a class or exam conflict.

Please click “Schedule another test” to submit requests for additional test/exam dates, click “Home” to return to the Home Screen, or log out.