

125 Costo Hall
Monday thru Friday 8am – 12pm, 1pm – 5pm.
Phone (951) 827-4538; Fax (951) 827-4218; E-mail: specserv@ucr.edu
<http://specialservices.ucr.edu/>

NEW STUDENTS to SDRC

Checklist for SDRC Registration

1. **Self-identify:** Complete and submit **Request for SDRC Registration Signature Page** and submit it to the Student Disability Resource Center (SDRC)

2. **Submit required documentation to the SDRC at least (2) weeks prior to the start of services being requested. This can be emailed, faxed, or brought to the office in person.**
 - Verification of Disability to SDRC (documentation guidelines available at www.sdrc.ucr.edu)
 - SDRC staff will review documentation and determine if further information is needed
 - If Verification of Disability is not available, and you are inquiring about services, we do have INFORMATIONAL appointments available

 - Make an INTAKE appointment with a Disability Specialist: (951) 827-4538

3. **Meet with a Disability Specialist** at the SDRC for an Intake appointment to discuss the accommodations or services you may be eligible to receive (Note: if your verification of disability/medical documentation verifying functional limitations has not been received by SDRC 48 hours prior to your appointment, the Intake appointment may need to be rescheduled).

4. **Once accommodations and/or services are approved by the Disability Specialist:**
 - Sign the Academic Accommodation Agreement form
 - Learn how to use your approved accommodations
 - Get Accommodations Letter for your faculty
 - Start using your approved accommodations

5. **Follow up with a Disability Specialist for help** with questions on services available.

Questions? If you have any questions, concerns or problems during the quarter, please contact SDRC.

SDRC Services are FREE, PRIVATE, and available to all UCR registered students