Steps to Access APPROVED Accommodations Each Quarter

Review Training materials on how to use R’ability at sdrc.ucr.edu

1. Notifying Instructors of Approved Accommodations via R’Ability (rability.ucr.edu)
   a. Go to R’Ability (rability.ucr.edu), click on “Students with Disabilities”, log-on
   b. Click “Request Quarterly Accommodations” on the main menu, select accommodations needed, and submit. This notifies your faculty of your approved accommodations via a Letter of Accommodation.
      b. To view your letters, you can access them by clicking “Letters of Accommodations” on the main menu.

2. Scheduling Test/Exam/Final via R’Ability:
   a. All requests must be completed at least 10 days before scheduled exams (14 days before finals)
   b. Go to R’Ability (rability.ucr.edu), click on “Students Portal”, select “Schedule a Test or Final Exam”
   c. Please make sure exam times/dates match the class exam time/dates.
   d. Look at “View Your Calendar” for confirmation of upcoming exam appointments.
   e. If you have any questions regarding test-taking arrangements, contact sdrc-exams@ucr.edu

3. Request Specific Accommodations
   a. To request a note taker*, click on “Access Course Notes” on the R’Ability main page and request a note taker for each course. Check R’Ability, Access Course Notes portal to view uploaded notes.
      • If you are not receiving notes or are having difficulty with notes, please contact sdrc-notesharing@ucr.edu
   b. For Adaptive Furniture Placement requests, contact sdrc@ucr.edu
   c. For Alt-Media or AT requests, contact sdrc-at@ucr.edu
   d. For questions about accommodations, contact a Disability Specialist at sdrc@ucr.edu

4. Other Approved Accommodations requests:
   a. On-Campus Transport: http://parking.ucr.edu/mobility/
   b. Housing Services: Emily McCoy, emilym@ucr.edu
   c. Dining Services: nutritionist@ucr.edu

If you have any questions, concerns or problems during the quarter, please contact SDRC for an appointment.

*SDRC Services are available to all UCR registered students free of charge*

Orientation to Services 7/3/18